



Universität Regensburg

FAKULTÄT FÜR MEDIZIN  
**Promotionskommission**  
**Humanwissenschaften**

## Information Sheet on the *Dr. sc. hum.* Doctoral Examination

Important note:

You must register for the doctoral examination at the latest by the specified registration deadline before the next meeting of the doctoral affairs committee.

Meeting dates and corresponding registration deadlines can be found here:

<https://www.uni-regensburg.de/medizin/fakultaet/akademisches/graduierten-und-nachwuchsprogramme/humanwissenschaften/index.html>

1. Your registration must include the following documents pursuant to Section 9 (1) of the doctoral regulations (*Promotionsordnung*):
  - Five A4 copies of your doctoral thesis including Declaration of Independent Work (For information on how your title page should look, see the section "*Musterdeckblatt Dissertation*" on the website mentioned above.)
  - Academic record (*Leistungsheft*)
  - Confirmation of first authorship publication (Status "submitted" is sufficient.)
  - Certificate of attendance for a seminar on good scientific practice
  - Suggestion for members of the examinations committee pursuant to Section 12 (1) of the doctoral regulations (*Promotionsordnung*) (including replacement examiner) (see also: *Merkblatt Kriterien Prüfungskommission*)
2. The doctoral candidate will be informed of the doctoral affairs committee's decision regarding admission to the doctoral procedure and the members of the examinations committee in writing. The next step is appointing referees.
3. Once the referees' reports have been submitted, the doctoral thesis and the reports will be on display for 15 working days (including the objection period). Once the display period has ended, the oral examination can be held.
4. The doctoral candidate will inform the doctoral affairs office of a date for the oral examination on which all examiners, including replacement examiners, will be available. If there are no objections, the doctoral candidate and the examiners will be invited to the examination in writing 14 days before the oral exam.
5. After the oral examination, the doctoral thesis must be published in A5 (!) format. To do this, 20 printed copies or 6 printed and one digital copy must be submitted to the Central Library. Once we receive the confirmation of publication, the certificate can be issued. (If you wish to receive a diploma supplement alongside your doctoral certificate, you need to give information on research and study/learning activities during your doctoral studies and submit appropriate documentation.)

Regensburg, May 2023

signed  
Professor Romuald Brunner  
Chair of the doctoral affairs committee

signed  
Dr. Elisabeth Schneider  
Head of the doctoral affairs office